

b. Recommendations regarding membership:

2. Duties of the Committee:

a. As stated in the *Faculty Handbook*

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____

b. As assumed by the committee in the course of its business

- 1.) _____
- 2.) _____
- 3.) _____
- 4.) _____

3. The meetings were: (check all that apply)

a. Well attended _____ Poorly attended

b. Effective _____ Ineffective

c. Too frequent _____ Too infrequent to
 Adequate accomplish objectives

4. Recommendations for future committee meetings:

5. List the major strengths and weaknesses of the committee from your perspective.